

01600-2805

Comptroller

15 December 1959

Chief, Audit Staff

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25X1A6a

Request for Headquarters Interpretation of Specific Problems
and Suggestions by the [REDACTED] Audit Staff

REF : Dispatch to Chief, Audit Staff, from Chief, Audit Staff Branch Office,
25X1A6a [REDACTED] dated 25 November 1959, [REDACTED] 2743

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The following questions have been raised by the auditor in [REDACTED] which
are submitted for your consideration and recommendation.

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"2. The context of [REDACTED] dated 10 August 1959, paragraph 4.d.(1)(b),
and the example set forth in [REDACTED] paragraph 4.e.(2)(c) appears
to be contradictory. Our interpretation of the regulations regarding
the example referred to above is that the traveler is entitled to
1/4 day at the [REDACTED] rate rather than the [REDACTED] rate. Which is 25X1A6a
the correct rate? Other questions regarding [REDACTED] paragraph 25X1A
4.d.(1)(b) are as follows:

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"a. An employee who is PCS at Station A is assigned TDY
to Station B. The per diem rate at Station A is \$14 per day
and at Station B it is \$18 per day. The employee leaves
Station A at 0900 on 5 October and arrives at Station B at
1100 the same day. He leaves Station B at 1700 on 20 October
and arrives at Station A at 1900 the same day. What is the per
diem rate for the period 0900 to 1200 on 5 October? What
is the per diem rate for the period 1800 to 1900 on 20 October?

"b. An employee who is PCS at Station A is assigned TDY to
Stations B and C. The per diem rate at Station A is \$14,
at Station B \$18, and at Station C \$12. The employee leaves
Station A at 1100 on 1 November and arrives at Station B at
1300 the same day. He leaves Station B at 1500 on 10 November
and arrives at Station C at 1830 hours the same day. What are
the per diem rates for the periods 11-1200 and 1200-1800 on
1 November? What is the per diem rate for the period 1800-2400
on 10 November?

25X1A "3. [REDACTED] dated 16 November 1957, paragraph 3.a.(2) concerns
entertainment at the home of an employee and is quoted below:

"If the voucher claims reimbursement for entertainment in the
home of an employee, it shall state the cost, or the estimated
cost, of such entertainment by categories, such as food, drinks,
etc., in addition to the information required by paragraph 3.a.(1)
above."

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Some of the Stations in this area have not been complying with the above regulation, but have been reimbursing employees at a fixed rate for each individual entertained including the hosts. The fixed rate has been determined by the Chief of Station and is based on his knowledge of the area regarding cost of food and/or liquor for the average party. We have taken no exception to this practice since the rates appear reasonable and it reduces the administrative work in presenting, processing and auditing claims.

"4. During the past six months several questions have come up concerning the cost centers charged or credited for various types of property transactions processed through FPA records. Would you please provide us with the Headquarters handling of the following type transactions and what cost centers are effected, i.e., Project, Station support, or other.

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|--------|---------|---------|
| 1. 3-6 | 6. 6-6 | 11. 7-7 |
| 2. 3-7 | 7. 6-7 | 12. 8-1 |
| 3. 3-9 | 8. 7-1 | 13. 8-2 |
| 4. 6-4 | 9. 7-2 | 14. 8-6 |
| 5. 6-5 | 10. 7-6 | 15. 8-7 |

Also it would be appreciated if you would provide us with an explanation of how the 'property cost limitations' as referred to in book dispatch 1424 will be effected by the above transactions."

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Distribution:

Orig. & 1 - Addressee

*Orig. to: T.A.S. for
action per T.A.S.
12/29/59*

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Answered per memo dtd 2/24/60 **CONFIDENTIAL**

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